

RESIDENTIAL CONSTRUCTION PERMIT REQUIREMENTS
GILA COUNTY COMMUNITY DEVELOPMENT
BUILDING SAFETY DIVISION

2012 International Residential Code	REQUIRED	SUBMITTED	APPROVED
<u>Zoning</u> _____			
Use permit / Admin variance / Height	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Size of home see SFR and SR zoning only			
<u>APS</u> Approval for service panel location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>PDI</u> (Pre-Development Information Request)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Floodplain/Drainage</u>			
Floodplain Use Permit if needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Globe and Payson (928) 474-7196 or 7116			
Grading Permit, ROW (culvert) Permit, Drainage Permit/Approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Globe and Payson (928) 402-8502			
<u>Wastewater Treatment Approval</u>			
Wastewater Dept. CURRENT CLEARANCE LETTER, STAMPED SITE PLAN AND PLANS (EXCEPTIONS: Sanitary Districts: Northern Gila County & Strawberry Hollow Areas/Subdivisions served by ADEQ approved community wastewater treatment systems where a septic tank is not part of that system: Eagle Glen, Hunter Creek, Portal IV, Solitude Trails OR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewer fee receipt (Mesa Del Caballo) OR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Approval for Grinder Pumps (Solitude Trails & Portal IV) OR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sanitary District Approval of Design (Strawberry Hollow)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Fire Department Stamped Site Plan & Provide Letter</u>			
Pine/Strawberry 928-476-4272	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellison Creek SH, Ellison Creek Est, Mead Ranch, Collins Ranch, Tonto Village, Thompson Draw, Diamond Point SH, Bear Flat— Contact Hellsgate Fire District 928-474-3835			
<u>Approved potable water supply</u>			
Water Letter or well drillers report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blanket letters for Hunter Creek, Strawberry Hollow & Solitude Trails on file			
<u>Geo Tech Report for Copper Canyon Ranches</u>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Design Review Board approval for properties on Hwy 60 frontage</u>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two sets of plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two Copies of Site plan (8 ½ x11, if possible)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two sets of Truss Calculations, Engineered I Joists, or			
Wet sealed Engineered Plans including calculations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PLAN REVIEW FEES ARE DUE AT TIME OF SUBMITTAL

<u>OFFICE USE ONLY</u>			
<u>Application:</u>			
Assessor Parcel Number/ Parcel File Research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Owner name, mailing address, phone number, physical address (911 address required for all new homes)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Owner-Builder Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contractor Information-(Copy of license with expiration date & bond)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction Power Agreement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Legal Access</u> (specify if public, private or by easement)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Occupancy/ Use Compliance with Zoning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Residential Building Plan Checklist:

Elevations:	<input type="checkbox"/>
Floor plan:	<input type="checkbox"/>
	Braced walls: <input type="checkbox"/> Lateral analysis: <input type="checkbox"/> Heat Source: <input type="checkbox"/> Appliances Located & Labeled <input type="checkbox"/>
Foundation:	Slab/Monopor: <input type="checkbox"/>
	Stem wall detail: <input type="checkbox"/> Pier detail: <input type="checkbox"/> Retaining wall: <input type="checkbox"/> Engineering: <input type="checkbox"/>
Floor frame:	<input type="checkbox"/>
	Floor truss calcs: <input type="checkbox"/> I-joist layout: <input type="checkbox"/> Header schedule: <input type="checkbox"/> Engineering: <input type="checkbox"/>
Roof frame:	<input type="checkbox"/>
	Truss calcs: <input type="checkbox"/> I joist layout: <input type="checkbox"/> Header schedule: <input type="checkbox"/> Engineering: <input type="checkbox"/>
Cross section:	<input type="checkbox"/>
Electrical plan:	<input type="checkbox"/>